

Cape St. Claire Swim Club
Minutes of the Annual Meeting
August 25, 2019
Location: CSCSC Pool

The meeting was called to order at 4:10pm by David Sabat.

The President made opening remarks and welcomed everyone to the meeting.

The membership unanimously approved the minutes of 2018 annual membership meeting.

Treasurer's Report (Michaela Allen)

Final 2018 Financial Results

Our goal of 2018 was to build reserves to address the future capital expenditure needs we outlined at the annual meeting. Actual 2018 results ended with net income of \$39,460, which funded our capital expenditure reserve fund and the 2019 deck replacement. This positive income was significantly higher than the original budget due to the sale of new memberships and due to a deliberate decision to hold back on certain planned discretionary expenses. We prioritized the deck replacement and were able to accomplish that this spring while maintaining our capital expenditure savings of approximately \$63,000.

2019 Financial Results

Our approved 2019 budget anticipates that the club will achieve break-even, after adjusting for \$62k capital expenditure on the new deck. Our income this year continues to be slightly better than expected largely due to the sale of an additional four memberships. Our expenses are also higher than expected due to unanticipated pool repairs of almost \$10,000 including the baby pool filter replacement, fencing and wall repairs, diving board replacement, and water heater and pressure tank replacement. These are in addition to the planned capital improvements to the club to finish the second and third portions of deck, replace the baby pool chemical shed, improve the swim team shed and replace the pool covers. As of July 31, 2019, our net income is \$53,439.

The club's cash balance is strong. We began the year with \$115,563 in cash – including \$40,000 in our current operating fund ear-marked for deck replacement and an additional \$64,302 Capital Expenditure reserve fund. To date, we have funded all expenses and capital improvements from the ear-marked funds and from current operations. We do expect to utilize the Capital Expenditure fund for the new pool cover this fall. We anticipate ending the year with sufficient operating cash to begin 2020 operations.

Board Nominations

At this time President Sabat opened the floor for nominations to serve on the Board of Governors. The following people were nominated from the floor Meredith Mitchell and Candace Decker. The candidates put forward from the nominating committee each gave a brief introduction to the membership. They were Clint Churchman, Cheryl Gorman, Jeff Haines, Joseph Keckler, Alison Moore and David Sabat.

VP Report & Buildings and Grounds (Jim Harvey)

Major Projects Completed:

- 1) New Pool Deck and Deck Drains
- 2) New Bathroom Privacy Walls
- 3) New Well Pressure Tank
- 4) Removal of Large Hazardous Trees
- 5) New Swim Team Shed Deck Railings
- 6) Rebuilt Baby Pool Filter Shed
- 7) New Baby Pool Filter, Valve and Piping

The primary B&G project this year was completing the re-build of the pool deck and drains. By opting to complete the deck in one season instead of two, the Board was able to save thousands of dollars for the Pool. New drains and proper sloping of the deck help to keep the pool cleaner, and have reduced previous issues from pooling water on the deck. Because of the need to remove everything in and around the new deck area in order to do the work, this also required replacement of the bathroom privacy walls and a section of the chain link fence near the ladies bathroom, in addition to repainting the deck lines.

Several large trees on the hill were evaluated by arborists due to evidence of disease, and the likelihood of significant damage to both pools and the pavilion made it clear that removal was necessary. This was completed in March. Grass seeding was done in April to repair lawn areas damaged by heavy equipment during both the deck work and tree removal. Board members re-built the baby pool filter building on the existing framework, installed railings on the Swim Team Shed Deck, including some donated materials, and repainted the deck lines. This allowed these projects to come in significantly under budget compared to hiring outside contractors.

The savings on the baby pool and railing projects served the Pool well when three unforeseen projects arose: failure of the well pump pressure tank just before the Spring Pool Cleanup and failure of the baby pool sand filter several weeks into the season created two new major projects. The relocation of the pressure tank to the guard office will prevent the type of failure that the old tank suffered. The current tank location is not optimal but the Board plans to move it after the season. We were fortunate that DRD/Ace, our contracted pool summer management company, was able to find the sand filter parts and install them in one day; this prevented a long shutdown of the baby pool. The third surprise item was the need to replace the diving board which turned out to be defective when inspected; this was completed prior to the start of the season.

The Board wants to thank all of the members who helped out with keeping the Pool in good shape this season, especially those who volunteered for the Spring Cleanup.

Future Projects:

Several minor electrical issues occurred this summer, and have made clear that the current aging wiring needs to be addressed. The Board is looking into getting quotes for a new power panel and re-working the major conduits to prevent future electrical issues.

New bathroom doors are budgeted to be installed before next season.

The swing set area is planned to be re-mulched.

The pool retaining wall is budgeted to be cleaned and re-painted.

Questions from the floor:

Can the mirror in the women's room be replaced? It will be added to the list, it was stated that the mirror cannot be made of glass.

Can the speed of the ADA lift be adjusted? The family that uses it says it is very slow. Jim stated that it was set to ADA standards.

Technology Report (Bill Szczytko)

It was a busy year technology-wise. We spent a lot of time building upon the hard work of those who came before me.

- Setup a Google Apps account and converted all of our documents to the cloud for safer and more reliable storage.
- Migrated all of the email and group accounts from the previous host to Google.
- Setup a new hosting account and completely overhauled the website for better marketing and allow for an online marketplace where bond owners and future leasees can buy and sell.
- Added an online contact forms for people to get more information on the pool.

Hopeful for 2020: Online pool membership signing and better WiFi for the pool.


Aquatics Committee Report (Cheryl Gorman & Leslie Dougherty)

Swim Team

The swim team completed its regular season July 21, 2019. The Dolphins had a successful summer swim season. The swimmers had fun and a lot of improvements were made. We celebrated July 21st at the swim team banquet to close out our season.

- Team had 114 participants ~ 72 Members CSCSC and 42 Non-Members CSCSC
- Our record was 2 wins and 2 losses in our division.
- We had swimmers participate in Bronze, Silver and Gold championship meets.
- New Team Records - Congratulations to swimmers:

 Owen Mahoney broke the boys 11-12 IM record (1:08.20) with a new time of 1:07.34.

 Luke Schwenk broke the 5 year old boys 15-18 Back record (27.56) with an amazing time of 26.10. He also broke a 20 year old record in the 50 fly (25.90) with a new time of 25.72! He broke his own 15-18 50 fly record with a 25.28.

 Allie Byrne broke the 8&under 25 Fly record with a 21.06.



Timmy Hentnick broke two records the 13-14 50 Free and 13-14 100 IM. The old record in the Free, was held by Corey Byrne with a 23.71 and Timmy beat that with a 23.62. The IM was also held by Corey Byrne with a 1:00.15 and now Timmy holds the record with a 1:00.09.

- New Greater Annapolis Swim League Record – Congratulations to swimmers:
 - Luke Schwenk, Timmy Hentnick, Owen Mahoney and Branden Mahoney – 100IM Relay Record
 - Timmy Hentnick – 50 freestyle
- We said “goodbye” to one graduating senior this season. Ariel Clark is moving on to pursue various post high school interests.
- Thank you to Head Coach Kristen Watson, Assistant Coach Jody Brooks, Coach Shane Lord, Coach Gabe Clark and Coach Nate Howard for their expertise, kindness and patience.
- Thank you to Coach Helpers Savannah Keckler, Issy Trella, Brigid Gorman and Jack Harada. The swimmers enjoy working with the coach helpers. The tradition is a wonderful way to build team unity and gain experience coaching and instructing.
- Thank you to our sponsors Graul’s Market and Dunkin Donuts for their donations to the Dolphin Dive Café.
- Thank you to Broadneck Grill for hosting our very successful Dining Days to raise funds for replacement lane lines and a new team computer.
- Thank you to Decro8Chick Diane Chick for designing and producing our Dolphin spirit wear.

Swim Lessons

The Cape St. Claire Swim Club has offered summer swim lessons to the community for over 20 years at a reasonable price in a convenient location. With no more than five students per instructor, every child gets the attention they need. The lessons are grouped by ability determined by the lead instructor at one of two pre-session evaluations. All lessons are taught by experienced instructors and coaches with assistance from members of our swim team.

- We offered four sessions of swim lessons and served 35 children, many of which participated in multiple sessions.
 - 22 Members CSCSC and 13 Non-Members CSCSC
- Many positive comments were received about the convenience and quality of the swim lesson program.
- Thank you to all our instructors and assistants.

We offered a new option in our lessons program this season. We held Stroke Clinics during sessions B and C. The clinics offered were 30 minutes in length with each day focusing on a particular skill. Skills included: starts, turns, freestyle, backstroke, breaststroke and butterfly. The clinics were offered to swim team members and were well attended ranging from 6 swimmers in the basic clinics of starts, turns, freestyle and back and a 10 swimmers in the breaststroke and fly clinics. We plan to work on expanding this program during the off season and offering additional clinics next year.

Water Aerobics

Tara Deleon and her partner, Kat Ormond, shared leading Water Aerobics this year. Classes were held; weather permitting, on Mondays and Wednesdays from 5:30PM- 6:30PM. Attendance was good, at 20 to 25 participants each class. This year thank you Tara and Kat!

Masters’ Swimming

In its fifth season, the Masters’ swim program had 10 dedicated participants (8 Members CSCSC and 2 Non-Member CSCSC). Coached by Max Madden, swimmers averaged 3000 yards per practice. Participants worked on a variety of skills, such as increasing yardage and stroke technique. We hope to build upon and continue the program next year with the same format of coached practices customized to participants’ requests and an open lap lane for independent use. Reviews from those who participated have been enthusiastically positive. Thank you Max!

Question from the floor: Would it be possible to do drop-ins for the Master’s program, so you would pay as you go? The Aquatics team will look into this.

Membership Report (Katie Hicks)

Last August, during the 2018 annual meeting, the membership voted to create 25 new memberships to be sold by the pool. Currently, we have sold 17 of those memberships, therefore having 8 left for sale. A total of 16 private sales were also completed for a total of 33 new families joining our pool this season.

Leases were down compared to previous years. 11 club leases and 12 private leases were completed to allow those 23 new families to enjoy our pool for the summer. If you know anyone interested in purchasing a membership, please direct them to our website.

Question from the floor: Would it be possible to have different packages for guest cards. This will be looked at by the board this year.

Social Committee Annual Report (Gwen Gibson)

The social chair unexpectedly had a transition this year, as Julie Hester moved and Gwen Gibson filled in for the remainder of the year. Prior to her leaving, Julie organized the Memorial Day opening activities, scheduled 3 "Late Night" events, lined up some food trucks to come to the pool on Fridays, and booked a band for Labor Day. Later this season, the membership requested adding Bunco, Ladies Paint Night, and a Pirate Party Day, which were scheduled in late July and August. A special THANK YOU to Cathy Wasiuta, Meredith Mitchell, Kari Maltz, and Renee Novak for leading the organization of these events. There have been several birthday parties at the pool in addition to the Cape St. Claire Elementary 5th Grade party on the last day of school.

The Social Committee encourages the membership to let us know what sort of events they would like at the pool in 2020. There was some interest in teen volleyball night, but it did not get off the ground in time this year. Additionally, we are going to seek out some more consistency with the food trucks. Many trucks contacted this year wanted a guaranteed "minimum" for sales which the pool could not pay, or the ones that we had scheduled often cancelled due to weather, mechanical, or other reasons.

All the support and suggestions from the membership is very appreciated.

Suggestions from the floor:

Having sign-up sheets at the pool rather than everything being online as some members don't want to go online to find out the details. It was suggested that we make use of the bulletin boards that are already in place.

Communication was lacking this summer. It might be a good idea to have someone on the board in charge of communications. And it should be multifaceted – Facebook, email, flyers, etc.

President's Report (David Sabat)

As the summer season draws to a close, another great summer at the pool also draws to a close. The season was not without its challenges, but the Cape Pool remains a place where our families can enjoy time together that is safe, clean, and fun.

Everyone on the Board stepped up this season to fill vacated positions, coordinate sudden repairs, and continue efforts to make the pool more member-friendly. Two Board members moved out of the area mid-season, leaving their positions and responsibilities to be filled. All of the remaining Board members combined efforts to fill the empty

positions so that nothing was missed. Julie, our social chair, temporarily moved out of the country but plans to return by next season. Corey and his family moved away, but his years on the Board and as President will always be appreciated.

There were a number of repairs made to the pool before the season started. Two-thirds of the pool deck was replaced this past spring. This new deck allowed for improved drainage and resealing of the baby pool fence. Two privacy walls were added in front of the bathrooms. The water supply line, well pump, hot water heater and water pressure tank were all replaced. The baby pool shed was completely replaced during the off-season. There were other smaller repairs during the season that made the pool safer and cleaner.

The Board has begun researching processes to make membership purchases and leases more efficient. Methods of improved communication with the current and potential members are also being evaluated.

The Cape Pool remains a safe, clean, and fun place that is well-managed and financially sound for our families to beat the summer heat. However, there is still work to be done. Future Boards must continue the efforts of past Boards to address an aging facility. None of these challenges are insurmountable and efforts are already underway to address them. Smart planning and practical financial efforts will keep the pool as a special place for the next generation of members.

Old Business

None

New Business

None

Election Results

Ballot sheets were distributed and voting commenced. Once ballots were collected and during the tallying; committee reports were given by the chairs of various committees. After the committee report were completed, it was announced that the following people were elected to the board Cheryl Gorman, Jeff Haines, Joseph Keckler, Alison Moore, David Sabat and Candace Decker.

The meeting was adjourned at 5:04pm.