

Cape St Claire Swim Club Monthly Meeting Minutes

October 10, 2019

Present:

David Sabat,
Joe Keckler,
Alison Moore,
Cheryl Gorman,
Bill Szczytko,
Jim Harvey,
Jeff Haines,
Candace Decker, and
Katie Hicks

The meeting was called to order at 7:23 p.m. by David Sabat.

A motion to approve last month's minutes was proposed and seconded. The board voted unanimously to approve the minutes from the September monthly meeting.

Treasurer

Of note, with The Artist Flat's closing, the Swim Club mail box is currently located at Ace Hardware but mail needs to be tracked in case anticipated items do not arrive by mail.

The Pool Treasurer was previously filled by two CPAs who made a very detailed Quickbooks Pro categorization system; however, the pool board will explore ways to simplify the categories, or explore outsourcing the simplification to a pool club member with a financial background or outsourcing to a CPA.

The September and October monthly budget reconciliation reports will be reviewed and finalized.

Credit and debit cards that were outstanding have been returned or de-activated.

For banking with PNC Bank, the board unanimously approved changes to the official master signing list: remove outgoing board members Cory D'Agostino, Cindy Sawyer, and McKayla Allen and add board members Alison Moore, David Sabat, Joe Keckler, and Gwen Gibson. New club Treasurer Alison Moore will be the lead master signer and received the board's unanimous vote for permission to make changes to the master signing list. The PNC Bank account began in 1967, so if the master signing list cannot be updated, the swim club board agreed to explore other bank options.

VP Report

The pool cover is on, but a new size cover for the wading pool should arrive and be installed soon.

Mr. Keckler spoke to DRD (now known as ACE Aquatics) about staffing concerns and received a contract to review. He is waiting for a response from a second pool management company. With a longer pool season, a 90-cent/hr wage increase, and a 7% increase for cost of living, the DRD contract went from \$58,000 to \$64,000 with an option to "lock in" a rate with a 2-year contract.

Buildings and Grounds

Repairs were attempted on the pool vacuum, but it needs replacing. Options are being explored for a quality, fair priced, effective new robotic vacuum.

The Buildings and Grounds 2019-2020 Budget Expenses list was discussed and modified. The largest expense will be bringing the power panel and electric service to code with the replacement of the existing panel and updated wiring (approx. \$9,000, pending electrician's analysis). Other discussed budget items included bathroom updates (doors, mirrors, soap and toilet paper dispensers), moving the well pressure tank, purchasing a new refrigerator (possibly utilizing Tax Refund retail sales), reworking the guard house window as a check-in station, fixing the speakers, replacing and protecting volleyball equipment, cleaning and painting the retaining wall, appropriate landscaping for the front lawn and septic tank area, and exploring the creation of changing room cabanas. The board will also explore upgrading storage and the construction of a scenic deck/gas firepit/socializing area.

Opening day is May 23, so Membership Clean Up day is tentatively scheduled May 16 with May 17th as a rain date.

The board will schedule a separate maintenance day to pressure wash, scrape, and paint the retaining wall using a can of paint that had been in storage.

Technology

The anticipated 2019-2020 budget was discussed. The functionality for online new lease purchase signing will be tested. The WiFi (approx. \$200) needs upgrading, implementing a system that prompts users to verify the session and that disconnects users after a long period of inactivity. The board will explore self-check-in using an iPad (if it works with Member Splash) and explore using a card reader like Square for swim fees, guest passes, and concession sales.

Communication

This new board position will explore communication methods to best reach membership, including in print and digitally. Budget items for the 2019-2020 season include printing costs and the purchase of a new bulletin board for communication and event promotion (\$250). A spring welcome packet was discussed to reiterate pool rules, promote events, and build excitement for the pool season. The end of tax season is a good time to rent the Cape community billboard to promote the purchase of remaining bonds and to sign up soon for swim team and lessons. Perhaps a small advertisement in The Caper (deadline is 30 days prior) would reach potential new bondholders, swim team members, and swim lesson participants.

Events

The budget for the 2019-2020 season will remain the same as last season: \$1100 spent with potentially \$1100 from private party rentals. Paying for bands is the largest expense (approx. \$300/each). Other budget items discussed included supplies for a chili cook-off, Pirate Day, upgrading the cornhole set to metal, and exploring other value-added purchases for entertainment and events at the pool. Work will begin to seek local food trucks and area restaurants for Friday Food Nights at the pool, blocking off any Fridays before a home swim meet.

Aquatics

The budget for swim team and swim lesson is in development for the 2019-2020 season. The aquatics staff will receive a cost of living and minimum wage increase. Three discussed expenses are: replacing 50 floats, but repairing the land lines; pricing out (size and weight) an all-weather swim team record board; and pricing out to purchase a new swim team laptop and installing necessary software (approx. \$750) as the old laptop is nearing the end of its usable time. The aquatics program will offer more swim clinics (to members and non-members) as last year's clinics were very well received.

Membership

Of the 25 new pool bonds approved for sale a year ago at the annual membership meeting, seven bonds remain for purchase. Current leasing members will be offered a chance to purchase a bond before dues come due in February. Tax refund season is typically a good time to offer bonds for sale via social media and Cape signage.

President

A budget item for the 2019-2020 season is to purchase more chairs to increase seating and to replace those that broke during the last season (possibly watching for Adirondack chairs on clearance sale). The board will continue to price out and discuss necessary repairs and to evaluate value-added items to build or purchase for families and the friends to gather at a safe, clean, and fun pool.

The next board meeting is November 14 at 7 p.m.

A motion to adjourn was seconded and unanimously approved. The meeting ended at 9:21 p.m.