

## Cape St Claire Swim Club Monthly Meeting Minutes

December 18, 2019

Present:

David Sabat,  
Joe Keckler,  
Alison Moore,  
Cheryl Gorman,  
Bill Szczytko,  
Jim Harvey,  
Jeff Haines,  
Gwen Gibson, and  
Candace Decker

The meeting was called to order at 7:00 p.m. by David Sabat.

A motion to approve last month's minutes was proposed and seconded. The board voted unanimously to approve the minutes from the November monthly meeting.

### Treasurer

Good cushion in capital expenditures. Extra funds will be transferred to the capital account at end of year. The draft 2020 budget and November financials were presented. There is approximately \$25k left over at the end of 2019.

The draft budget was reviewed. It currently assumes that all leases are renewed and existing levels of babysitter and guest cards are purchased. Inflation for the pool management company salaries are included as well as new internet/ wireless costs. Increased grounds maintenance and higher management costs were also included. The social budget will be funded through parties. Some communications money is budgeted.

The 2020 budget includes \$450 for recreational supplies which is less than the \$525 from 2019. \$75k is being held for the selected pool management company; proposals from pool management companies are being solicited and evaluated. The Board reviewed each committee's line items.

A motion was made to approve the budget and was seconded. The 2020 budget was approved.

### VP Report

Mr. Keckler summarized the current pool management bids. The DRD proposed \$63,850 for two years, and Anchor proposed cost was more than \$68,000. The Board will review contracts b two both bidders before the January 2020 meeting. Mr Keckler noted that locking the contract in for two years is beneficial due to increases in minimum wage. The Board should review terms and conditions of both.

The priority item for January meeting will be the management company contract review.

### Aquatics

Nothing to report. 2020 organization for swim team and lessons will begin in January 2020.

### Buildings and Grounds

Nothing to report.

### Communication

Mr. Haines has drafted the new "Waterlog" kick off packet, and asked the Board members for their review and comment. The Board intends to send the packet in March so it needs to be reviewed and approved in February meeting.

Communications to the membership for the upcoming pool season will include weekly notifications. Communications will also be posted as a one sheet of summary on bulletin board, plus the same content will be formatted for Facebook, email, etc. Weekly updates are intended to be released every Thursday during the pool season.

The Board will rent the neighborhood sign board to coincide when membership kick off packets are sent. Aquatics will also rent the sign board at a separate time to provide communications about swim team and lessons, using their standard wording for the signboard. Aquatics would like March and May rental.

Board members expressed support for Ms. Decker's suggestion that the Board should submit an article to the Caper.

### Technology

Wifi for the pool has been received. The swim team laptop is being restored/ converted. The Board discussed potentially getting a large screen monitor to mount at the pool to show results and also use for pool announcement. There are potentially programs that would broadcast swim meet results. Aquatics committee will discuss the potential and let the board know.

Finding a solution for online leasing is still moving forward. A printer will be ordered for aquatics.

### Social

Ms. Decker is still seeking some yard games to supply to pool members. She will continue to look.

### President

Mr. Sabat closed the meeting by thanking the Board for the pool improvements made in 2019 and stating that he is looking forward to 2020.

The next board meeting is January 9 at 7 p.m.

A motion to adjourn was seconded and unanimously approved. The meeting ended at 7:54 p.m.