

Cape St Claire Swim Club Monthly Board Meeting Minutes
July 9, 2020

Present:

Katie Hicks
Dave Sabat
Gwen Gibson
Cheryl Gorman
Candace Decker
Joe Keckler

Jeff Haines
Jim Harvey
Bill Szczytko
Leslie Dougherty
Allison Moore

Mr. Sabat called the meeting to order at 7:00 PM.

Vice President Report

Mr. Keckler reported that there are some member photos that need completion.

For pool maintenance, Ace has helped with some plastering repairs.

The Ace contract is \$9000 less than original amount due to late opening. Mr. Keckler is still discussing with Ace about extending the pool season for weekends into September.

The Board asked Mr. Keckler to pass their compliments to the lifeguard staff on their timeliness on adult swim and kid swim and cleaning practices.

Buildings and grounds

Mr. Harvey informed the board that he is waiting for quote from electrician for re-wiring in the guard shack. The Board discussed the need for new gravel in parking lot and top of retaining wall. Mr. Harvey is getting quotes. However, the job can wait until next year, and be done just before the pool opens.

New toilet paper and soap dispensers have been installed in the bathrooms. Most are functioning well, but one is a little faulty and will be looked at.

Two of the trees behind the pool appear to be diseased or dying. Mr. Harvey will get feedback and estimates from some tree companies, and also see if they can be saved. Larger trees can be used to replace these trees.

The Board discussed future work that may need to be done in the bathrooms and any impacts that work on the guard shack wiring may have on the bathrooms. Other potential needs include the power panel,

filter robot, pressure tank, window panels, retaining wall behind the pool and in front of wellhouse, cabanas, and potentially toilets. Mr. Harvey will re-prioritize list and we will start planning repairs.

Financial

Ms. Moore collected receipts for outstanding reimbursements from the Board members.

Only one unpaid member. Allison will contact her and see if she wants help locating a lease. Dave offered to call.

Accountant is working on biennial review and it will need to be filed with the State. Taxes are complete and filed. She doesn't know how much biennial review audit will cost.

Aquatics

Navy Swimming and Water Polo is using the pool and they appreciate it. They want as much time as we will give them for rental, and will use the pool as long as they are able.

The 5 week Clinic starts on Monday with 46 participants. They are at maximum capacity of 4 kids per lane. Aquatics has developed a return to swim protocol.

Aquatics is not pursuing Masters Swim this year. Instead of Master Swimming, the Aquatics suggested putting up lanes in the evening for lap swimming Monday through Thursday. A Board member would have to install a lane line. The Board was open to this suggestion. Ms. Gorman and Ms. Dougherty will communicate with the Masters group and start to organize a swim lane.

Membership

During the month of July, the following new memberships/ leases were approved via email:

Lou Schenker to Geoffrey and Kemoy Rohrbach, Bond #143

Letter of recommendation: Jon and Kate Hicks

The Munsey family is leasing to the Mastrodomenico family.

Letter of recommendation from Joy Tester

The Board discussed the inquiries that had various requests from members asking that people be added to family memberships due to extended families/ roommate situations. The Board confirmed that only permanent residents that have id/ proof of address are considered part of each household for the purpose of the pool bond.

IT

IT provided membership/ attendance numbers.

Verizon fixed wireless line.

Communications

Mr. Haines informed the group that Waterlogs are going out weekly and asked for the group to keep sending topics to be included.

The Board discussed the updated County mask guidance and how to transmit it to the membership.

Social

There is a musician booked for Labor Day. The Board will give guest passes for his immediate family.

Food trucks are being difficult about booking. They want to advertise to the whole community, which we are not allowed to have non membership events. The Board discussed allowing for minimums and having the pool cover the minimum if we want a food truck to come to the pool for a special occasion.

Ms. Decker wants to offer yoga on Thursdays. The Board approved this, but attendees must be members and must sign Covid waivers.

New Business

Annual Meeting

The Board discussed when to schedule the Annual Meeting and decided to use a Doodle poll amongst the Board members to pick a day at the end of August. Elections- nominating committee – August, Sunday before season ends

The Board reviewed the minimum requirements and what was needed for the meeting:

25 members must be present at the meeting

An announcement must be sent out for nominees.

Nominees must send in the bios.

Ms. Gibson, Mr. Sabat, and Mr. Haines will be the nominating committee.

Mr. Haines will put an announcement in the Waterlog with a call for nominees/ volunteers. The initial announcement will be on the 12th, with a reminder on the 19th, and final nominations due on the 26th. Members can also nominate from the floor.

The Annual meeting is typically held at 4pm. Mr. Harvey suggested potentially scheduling it for 11.

The Board recognized a need for an online option for this meeting.

Ms. Hicks and Mr. Szczytko informed the Board that they will not be re-running.

The meeting announcement and short biographies of each nominee will be sent out prior to the meeting.

New business

Mr. Harvey proposed getting rid of chairs and seeing if there are smaller loungers that people can use and set up. One aspect of the Covid restrictions and people bringing their own chairs is that there is more room and more versatile space on deck. This can be asked at the membership meeting.

Motion made, seconded, and approved to adjourn at 8:35.

Please note: the results of the Doodle Poll established the Annual Meeting for August 23, 2020 at 4 PM.

Following the regularly scheduled monthly meeting, the Board also held two impromptu meetings to address maintenance issues:

July 24, 2020 – “Zoom” meeting

It was brought to the Board’s attention that there appeared to be an electrical problem with the lights. After initial consultation with an electrician, it is believed that a repair should be made to the light fixtures. A motion was made, seconded, and approved to turn off the lights pending repairs to the fixtures. This would require that the lifeguards close the pool each night at the point where they could not safely monitor the bottom of the pool. This may be prior to 9 PM depending on conditions. Communications was going to send an announcement to the membership regarding this development.

August 1, 2020—Phone conference, then “Zoom” meeting

After more reports of electrical problems even after the lights were turned off, additional electricians were brought to the pool to investigate the problem. It was determined that more extensive repairs

were needed. The Executive Committee decided via phone conference that the pool should be shut down until repairs could be made effectively for the safety of the membership. A follow up meeting was immediately held with the larger Board of Directors, and it was agreed that this was the correct response. An announcement was sent to membership.