

Cape St. Claire Swim Club Monthly Meeting Minutes
Sept 14, 2023

Present: 9

Lori Graf	Eric Kempton	Jeff Haines
Kristin Watson	Sara Corcoran	Lindsey Hammond
Adam Cannevazzi	Charlie Gorliss	Leslie Dougherty

The meeting was called to order at 7:05 pm. (In-person meeting)

Motion: To approve the minutes from the August meeting. The motion was seconded. Result: The motion passed unanimously.

Vice President:

- Challenges with closing week
 - Both pools had zero chlorine, baby pool pump was not working, someone from Ace came to fix the baby pool
 - The head guard didn't want to sit 3 guards on the last day and closed the pool for everyone. Some adults got in the pool anyway and some were being rude to the lifeguards. One of the lifeguards also has an issue with passing out and it was extremely hot out.
 - We should introduce ourselves to the guards so that they know who we are and they can get us if needed.
 - Next year we need to plan for Labor Day weekend- can we help since the lifeguards are a skeleton crew and might have a hard time managing things? Same with Memorial Day weekend.
 - If a patron is doing something untoward, they need to send a report to us. Lifeguards or patrons can inform us.
- Jeff will follow up with Ace Aquatics about these concerns

Treasurer:

- Doing very well financially. Over budget by about \$48,000.
- Issues with swim team expense of about \$5000 that was a miscommunication we need to pay.
- Ace Aquatics gave us a discount for not opening fully that first week. Final payment is roughly \$2000 that we pay in October.
- Proposal from Peddicord
- Invoice from Ace for lifeguards in April
- Motion last year to put money in capital reserve to buy a swim team timer, etc. Kristin will put together a list of bigger projects to see if we can afford one once everything is paid.
- What do we want to prioritize within the next 3-5 years?
- Do we have a history of how much is normally put away every year in capital reserve? Lori can go back and look.
- We should look at the interest rate on our savings account to see about going to a different bank or a CD.

- There was fraud on the First National Bank account that needs to be looked into because we haven't been reimbursed.
- Could use some new umbrellas but they are \$500 each. Can do repairs on them first.

Building and Grounds:

- \$400-500 to flatten and install herringbone concrete blocks and flatten the walkway.
- Can get a company to do hardscaping and drainage to relieve the water pressure underground. Cheapest option would be bags of stone to flatten the area out. Biggest issue is getting equipment for water aerobics. The guards go in there rarely, just to get the vacuum out.
- Has to be done before the ground is frozen.
- Motion to proceed with Eric's project.
- Eric will get everything ordered with Lori's help and we'll make sure someone can unlock the fence to get in.
- Bamboo should be pulled immediately. It is invasive. If you can't pull it down to the root, you should cover with cardboard so light doesn't get to it. Kristin will ask Fran to get a quote from Richards Tree Care.
- Eric reported the street lights in the parking lot to BGE that aren't working but the map showed the address as Hampton. He will resubmit.
- Low priority- replacing the receiver in the guard shack with something that is Bluetooth enabled and new speaker wire. The Bluetooth version on Amazon is about \$300 and Eric is looking at a weather resistant one. We shouldn't spend more than \$1000.
- Eric will take down the speakers for the fall.
- If we do ever want to do events off season, we can install a driveway safety fence to block off the pool for when people need to use the bathroom. We can do an off season event but it doesn't have to be here.
- Should make a manual for the guards of what is where and the grounds in general

Social:

- Nothing to report.

Communications:

- Nothing to report.
- We will check with Fran to see if we need to leave internet on for the cameras.

Aquatics:

- Nothing to report.
- Starting system with the 2 timers- high on the list to purchase.

Membership:

- Forrest membership to the Lombardi family- motion to approve. Motion seconded.
- One membership that was revoked due to late fees that is Board owned at this point. Will sell for the market rate which is \$1850. Lucy and Sara will look at the list to see who it should go to.

Old Business:

- Dumpster- Ace said that they do not want us to use theirs anymore. They aren't interested in us pitching in to help with the expense so we have to buy our own.

New Business:

- Season wrap up- anything as we closed out the season that we should address now for next year?
 - Groundskeeping- would need to be added as an annual expense
 - Visual improvements- new paint
 - Can we spray for insects? Many more insects lately it seems.
 - Weeding, bamboo removal
- Kristin has the AED
- Eric will get the speakers and the battery
- Disconnect the gas from the grill
- Move the reel from the deck
- Take down the volleyball net
- Lifeguard computer- Adam will take home
- Swim team computer
- Winter meetings- do we want to do some months virtually?
 - Will do virtual in October and November and then have a social get together in December? If we want to use the clubhouse in December we have to check the date because it might not be available. Lindsey will look at the previous minutes to see when the conflict was for using the clubhouse in December.
- Project Priorities:
 - Fence- the long line up the path where it is not always 6 feet high
 - Murals/etc. to beautify the property; trees to block the shopping center
 - Removing trees- tulip trees and the big one in the parking lot and by the volleyball net. Can Richards come and look at them to see the chance of them coming down and if they're benefitting us in any way?
 - Paving the parking lot- we might not be able to because of the drainage and pervious vs. impervious
 - Changing cabanas
 - Patio area by the pavilion with steps from the bottom to extend the deck
 - Have a structural engineer come and give us their thoughts and a quote
 - More games by the swings (cornhole, shuffleball, etc.)
 - Tear out the baby pool and make a splash pad?
- To add to the operating budget-
 - Increase Peddicord's contract of what they are doing or look at other companies
 - Bug spraying
- Committees for next year:
 - Who will lead the volunteer committee? Will be mainly in season or right before season. Should coordinate the clean up day.
 - Sponsorships
 - Look at Ulmstead's website as an example

- Create a letter and start sending it out
 - Buildings and Grounds
 - Aquatics- do we need 2 people on the Board to do this?
 - Community liaison person?
 - Sara will take over Memberships and be in charge of Member Splash
 - Adam will do communications and volunteer coordinator
 - Fran and Eric will do Buildings and Grounds
 - Aquatics- Leslie
- Jeff and Kristin are proposing to switch roles (President and VP). Motion to switch roles. Motion seconded.
- Send Jeff a headshot so that he can update the website.
- Email- some things associated with the email (documents, etc.) have gotten lost
- Lindsey will set the agenda and send out the meeting invite each month

Announcements:

- The next board meeting will be October 12, 2023.