

## CSC Swim Club Annual Meeting August 18, 2024

The meeting was called to order at 10:05 a.m.

President Haines gave an introduction, reviewed agenda, and last year's minutes.

1. Welcome
2. Approval of 2023 Annual Meeting minutes
3. Board nominations, volunteer remarks, and voting
4. Elective Officer reports: Treasurer, President, Vice President, Membership
5. Standing committee reports: Communications/Volunteers, Buildings and Grounds, Aquatics, Social
6. Old Business
  - a. Club trash disposal
  - b. Sponsorships
7. New Business
8. Announcement of the 2024–2025 Board of Governors
9. Adjournment

Motion: To approve the 2023 Annual Meeting minutes. The motion was seconded.

Result: The motion passed unanimously.

President Haines shared the Board voting process. It is a 2 year term. There are 4 elected officers and several additional officers. The candidates present each introduced themselves. President Haines read the bios for candidates who were not present.

The results of the Board member vote was announced. Five members were elected to the board as officers:

1. Leslie Dougherty
2. Lucy Keatts
3. Eric Kempton
4. Adam Harris
5. Kerri Morris

Committee reports were given:

**Treasurer**- We are in pretty good financial stead. We ended up with about \$71,000 cash on hand. Last year we opened a CD to get more of a return on our investments-about \$42,000 in the CD. Our goal is to get up to \$60,000 in our reserve account. We have an accountant that looks at our finances every year. We can do an official audit but it would cost around \$10,000. We can look into a partial type of audit. Some of our expenses have gone up, like paying for the dumpster, the cameras, and the pool management company. Lori expects expenses to go up about \$10-15,000 for next year. We are a not for profit organization, NOT a non-profit organization. A member suggested getting a property assessment done to see what our projected lifespan of

**CSC Swim Club Annual Meeting**  
**August 18, 2024**

the pool grounds and equipment might be so that we can be more proactive and less reactive.

**President's Update-** thank you to the Corcoran family for painting the retaining wall, thank you to the Corliss's for the social events, the Keatts and Dougherty families for all of their work on the swim team, the Watsons for all of their work on swim team, and the Kemptons for all of their work on buildings and grounds. As the president, I respond to any issues at the pool, such as trespassers, etc. Our lifeguards have been problematic this year with adhering to the basic duties. Our vice president has addressed it weekly with the pool management company. We are currently looking for a new contract for next year with another pool company. A member stated that she does not see them skimming the pool, cleaning anything, or checking pH levels. A board member shared that we are aware of the issues with the guards and we've been in discussion with Ace about not paying them the full amount because they have not fulfilled their contract. We shared to please email the board if there is an issue so that we have it in writing. A member shared that the cameras should be on during the day to ensure that the lifeguards are doing their job and are held accountable. A member asked if we can give preference to the swim team coaches and kids in the community that know the families, that might make a difference in the behaviors. Littering has been a major issue at the pool so please talk with your kids and remind them to pick up after themselves.

**Vice President's Report-** Jeff read Kristin's report aloud. The diving well hand rails require a more permanent repair, which we will discuss as a Board. Most of the time has been spent fielding issues with the guard staff at the pool. Two proposals have been acquired for next year's management company.

**Membership-** we still have 200 membership accounts. 9 approved membership transfers have passed. The club leased 10 memberships this season and there were 13 private lessee memberships. We got a bid for a new membership system and the Board will vote to decide which one to go with for next year. 44 people are listed as interested to purchase memberships on our website. In September, the Membership Board member will reach out to interested people that would like to lease a membership. We did budget for an extra guard this season on weekends and holidays and we look at capacity data yearly to make decisions about memberships, leases, and guards on duty. We were leasing 25 memberships but cut it down to 10 in the past few years to help with capacity at the pool.

**Communications/Volunteers-** our closed Facebook group has been great for communication. The email system has also been used all season to send out communications. We've sought out sponsorships at locally owned and operated businesses that live in Cape. We can do fundraising with Ritas and Dunkin Donuts but they did not donate. Bellas and Blue Rooster donated to the pool this year and Blue Rooster also allowed us to sell breakfast burritos at swim meets. Blue Rooster's logo is on the swim team shirts this year because of their generous donation. For

**CSC Swim Club Annual Meeting**  
**August 18, 2024**

next year, we will send the message out on Facebook to look for sponsorships. A member shared that she is a graphic designer and will design a new logo that we can sell on merchandise like t-shirts, cups, etc. to make a profit. Another member shared that she would love to form a sub-committee to help with getting sponsorships and donations. We are not a tax exempt organization.

**Buildings and Grounds-** Our top priority is always safety, and then functionality. We also look at aesthetics to make things nicer. We try to do most big repairs in the off season so that we don't have to shut down the pool during the swim season. We got new outdoor speakers and new speaker wire this year. If something needs to be addressed, please email the Board so that we can look into it. The past few years, we have focused on repairs so this year we tried to look at more aesthetics, like the retaining wall, painting the pavilion, the new sand in the volleyball court, new adirondack chairs, etc. to make the pool look nicer. Every year, we look at our lengthy list to decide what we would like to spend money on. The fence around the perimeter needs to be looked at, as well as trees on the property. We had trees on the grounds and one in the parking lot removed last spring. A member asked if there is a potential for an ice machine to be put on the grounds, or a hydration station with filtered water. A member asked if we could send out a member questionnaire to get input about what people want to see. The budget can be sent out to members with a list of options of what we can spend money on and prioritize.

**Aquatics-** We had another successful swim season! This was our largest swim team, with 122 swimmers. We ended with 3 wins and 2 losses. We started with evening practices in May and switched to mornings once school was out. We got a new starting system to make the swim meets more efficient. We had great parent volunteers to help with swim meets. We hired Jack Harada as an assistant coach and he also taught the Masters Swim class. He is excited to come back next year. We had 10 junior interns who helped to run lessons and practices. Swim lessons were also successful again this year. 20 children were served by Coach Watson, the senior coaches, and junior interns. Water Aerobics happened again this year with Abby Hargrave twice a week with 15-20 members and non-members here on average. Aquatics is hoping to purchase another storage facility because the swim shed is getting very crowded, as well as a leader board/records board in place of the display board outside of the men's bathroom. A member suggested the sliding letters because they are weather resistant. A member asked if there might be a possibility of opening up the pool one or two nights a week during the school season when the pool is closed in the evenings for practice. A member asked if it is possible to clear the pool deck of the chairs for swim meets so that there is more space. A member also asked if we can get an ADA sign for priority seating for anyone that might need it at swim meets. Another member shared that we should create sub-committees with people who are willing to get more done that way. We should use the membership to our advantage to make the pool better. We can resend a survey to see what members' skillsets are.

## **CSC Swim Club Annual Meeting**

### **August 18, 2024**

**Social-** We are part of a social club and tried to plan an event every single week throughout the season. We had 12 member parties this year, which was an increase from 8 last year. We had the 5th grade pool party at the start of the season and live music, food trucks throughout the season, and a member movie night. We had Christmas in July, run by a member, tie dye night, and the Hawaiian luau night. Several of them were member ideas that were run and organized by members of the pool.

#### **Old Business:**

- Club Trash Disposal- we got a new dumpster that is emptied weekly.
- Sponsorships- we were successful in launching sponsorships this year.

#### **New Business:**

- Can we add a diaper changing station this year? This might be something that we need to do to come up to code.
- We put some money into pest control, which has made a big difference this summer. They are contracted to be here every 2 weeks but can come more often if needed.
- Having cameras on all day are a good idea because this is a high liability environment.
- Volunteer boards are often a thankless position so thank you for all that you do!

### **Committee Reports**

#### **President's Remarks**

Cape St. Claire Swim Club (CSCSC) was established in 1967 as a private club — IRC 501(c)(7) — organized for social and recreational purposes. Over 55 years later, thanks to the hard work of the last decade or so of Board volunteers, we're lucky to have one of the final remaining area private pool clubs, and we're in great financial standing with a like-new main pool and well-maintained basic amenities. 200 member households, membership lessees, and your guests are able to enjoy our Club.

#### **Items of note for 2024**

- We continue to run a well-balanced budget and to build our CapEx fund
- We're all newly paying for the cost of a dumpster and weekly trash collection after the owner of Cape Ace Hardware refused to let CSCSC continue to use the Cape St. Claire Plaza trash compactor and services. We've shared the use of these facilities with the Cape St. Claire Business and Lot Owners Association since we ceded a large portion of our parking area to them over

**CSC Swim Club Annual Meeting**  
**August 18, 2024**

30 years ago. Consider the money you're paying for Club trash collection next time you shop.

- New this year, we secured a few sponsorships to defray some of our costs. Thanks to the Canevazzi and Hammond families for working hard to sign up local businesses as sponsors.
- We've been blessed with no major issues with the operation of the pools this year. The management company has done a solid job keeping the water clear, chemically-balanced, and ready for use.
- Significant facility repairs loom, including to the diving board platform, the bathhouse, and the pumphouse.
- As a Board, we were unable to make much progress on a multi-year plan this year. As discussed at last year's Annual Meeting, building a long-term plan would enable CSCSC to revitalize our facility and potentially consider new amenities
- We have really struggled with the crew of lifeguards we were assigned this year. Very few of them have performed at the level we expect.
- ***Littering has been a huge problem this year.*** There is a clear lack of respect for our facility. The lifeguards are not a cleanup crew. Each member or lessee is responsible for cleaning any area they use at the facility. Please speak to your children about cleaning up after themselves.
- Overall, members have been respectful of our lifeguards and others, and the Club atmosphere has been convivial
- The Board voted to contract out most pre-season cleanup tasks this year in lieu of hosting a cleanup day. There seem to be two presiding opinions about our operations that need to continue to be addressed by the next Board:
  - a. Some members would rather pay for amenities and services rather than complete necessary tasks as volunteers. We have struggled in years past to corral enough volunteers to spread the significant workload of setting up the pool and closing it down, and many households do not contribute their time or effort, yet reap the benefits of others' hard work. If the Club continues with this motion, dues will likely increase significantly, but it may be in line with what the membership prefers.
  - b. Some members view volunteer opportunities as key to building community within our Club. Personally, I missed meeting new families at our cleanup day this year, and I feel that not hosting volunteer opportunities contributes to a sense of a lack of ownership and respect of our Club property

## **CSC Swim Club Annual Meeting**

### **August 18, 2024**

- I want to thank a number of households that have been especially generous with their time and efforts: The Corcorans, the Corlisses, the Doughertys, the Keattses, the Kemptons, and the Watsons.

#### **Vice President's Report**

It has been a pleasure to serve on the Board of Governors for the last 4 years as President, Vice President, and Secretary. I know the future boards will continue to build our financial reserves while making necessary improvements around the pool and grounds. Thank you for allowing me to work in this capacity.

#### **Main Pool & Wading Pool**

- Prior to opening we replaced the sand in the filter system which has led to better water clarity this year.
- The diving well hand rails still require a more permanent repair. We have made a temporary fix to keep the diving board in working order. We are attempting to acquire a part that will extend the life of the rails and platform quite a bit.

#### **Management Company**

- Most of my time this year has been spent fielding issues with the guard staff at the pool and working with the management team to provide the quality of lifeguard services we have had in past seasons.
- I have acquired two proposals for pool management for the 2025 season. Costs will go up some next season and significantly for the 2026 season.

#### **Treasurer's Report**

##### **2022 Financial Results**

Going into 2022, we owed \$20,000 to Ace Aquatics for 2021 repairs. In order to pay for this and recover from the other massive amount of repairs and other operating issues from 2020 and 2021 the Board of Governors voted to increase fees for 2022. This included increasing our annual dues from \$600 to \$650, increasing babysitting passes from \$35 to \$100 and increasing guest passes from \$5 to \$7. This decision was made after analyzing other pools in the area and what our financial needs will be moving forward. In addition to paying off debt, these increases will assist in preparing for issues that may arise in the future as well as increased costs. Our contract with Ace calls for incremental increases over the next couple of years (mostly due to the increase in minimum wage). We paid for all the outstanding debt in April 2022. Our 2022 approved budget included paying off debt and investing in new speakers and lap lanes.

The club's cash balance was strong going into 2022 was \$42,649 . This is compared to \$124,421 in the beginning of 2021. We finished the 2022 pool season strong. At the end of the season, we exceeded our budget by \$60,000. The Board of Governors voted to transfer \$10,000 into our capital improvement fund. They also approved purchasing new furniture

## **CSC Swim Club Annual Meeting**

### **August 18, 2024**

(10 new lounge chairs, 6 new umbrellas and stands). We also purchased large storage containers for aquatics and new speakers. We ended 2022 with \$51,660 cash on hand.

#### **2023 Financial Results**

Going into 2023, we were in a strong financial position. We have \$23,000 in our capital improvement fund (adding \$10,000 in 2022). We allocated \$18,000 in our 2023 budget for repairs and other improvements. We have had various expenses for plumbing, electric and pumps. We also had a structural engineer evaluate the retaining wall. We also spent approximately \$1200 to repair the chair lift.

As of July 31, 2023, our cash on hand was 121,000. We still have a month left of the season, but anticipate being in a strong position after the season is over. The Board of Governors has discussed continuing to allocate excess funds to the capital improvement fund as well as prioritizing other repairs that are needed.

#### **Buildings and Grounds Report**

The 2024 season was another productive year of improvements.

The membership was spared a lengthy weekend of cleanup in favor of having the grounds tended to by awesome local professionals. The bathrooms, furniture, and pool deck were all professionally power washed. The pavilion and retaining wall got a makeover with a fresh coat of paint, and landscaping was cleaned up and trimmed back.

The volleyball court received all new sand, and new speakers and additional umbrellas were added to the deck. Portions of the perimeter fence are also scheduled to be repaired post-season.

Next year we hope to continue capital improvements by adding additional landscaping, changing cabanas, and new deck furniture.

#### **Membership Report**

As the club is at 200 membership accounts, no additional Club memberships were made available for sale this past year. We have had 9 approved membership transfers from existing members to new members this year. The Club leased 10 memberships for this season and 13 members privately leased their memberships.

We continue to try to streamline records and systems and the future board will need to vote on whether to continue using Member Splash as our online management system or switch to a new system called community pass. While community pass is a bit more expensive, it does have more robust features including integrated email, a twitter like feed for information on the home page and members ability to register

## **CSC Swim Club Annual Meeting** **August 18, 2024**

themselves while the membership board member can also set controls on the pool side to ensure sales and leases of bonds is still a seamless process.

We currently have over 44 people listed as "Interested to purchase a membership" on our Membership Marketplace. The "Interested to Lease" doc will be cleared on August 31st this year and communication will be added to the website. Club leases for summer 2025 will be offered in order of first come first served to names added from September 1st onwards. The interested to purchase list will not be cleared without reaching out to those individuals first to check their continued interest if and when membership bonds become available.

### **Aquatics Annual Report for the 2024 Season**

#### **Swim Team**

The CSC Dolphins had a successful season. We served 122 swimmers between the ages of 4 and 18 and ended with a record of 3 wins and 2 losses in the B Division. The season began on May 28th with evening practices and ended on July 21st with a team banquet and awards ceremony. Cape hosted 3 Saturday morning home meets, utilizing over 35 family volunteers to staff and conduct each one.

The team was managed by Leslie Dougherty and Lucy Keatts. Kristin Watson returned as head coach and Jack Harada (see Master's info) came on board as Assistant coach. In addition, we had 4 Senior Coaches and 10 Junior Interns, conducting daily practices.

The team had 4 graduating long-time Dolphins. PJ Gorman, Erik Maltz, Hope Russell, and Meggy Hentnick are moving on to begin their college careers. They will be greatly missed on deck.

#### **New in 2024!**

The team implemented a new starting system this year that streamlined the communication between timers and officials, resulting in a more accurate and efficient program.

The Blue Rooster Cafe sponsored the Cape Dolphins with a monetary donation in exchange for exposure and advertising on team shirts and signage throughout the club. Dunkin Donuts and Graul's Market continued their support with donations to the Dolphin Dive Cafe.

#### **New Team Records**

- Boys 6 and under: Jared "JJ" Malfi - 25 free (20.9) and 25 back (25.41)
- Girls 8 and under: Thea Curran - 25 fly (20.47)
- Girls 9-10: Hadley Watson - 25 fly (16.66)
- Boys 11-12: Max Urlock - 100 IM (1:04.25) 50 free (26.16) 50 back (29.81) 50 fly (29.18)

## **CSC Swim Club Annual Meeting**

### **August 18, 2024**

- Boys 13-14: Nolan Rider - 100 IM (58.88) and 50 back (26.75)
- Girls 100 Medley Relay (1:07.03): Hadley Watson, Audrey Fleshman, Meggy Hentnick, and Katie Mahoney
- Girls 150 Freestyle Medley: Delaney Colborn, Meggy Hentnick, Katie Mahoney, and Keely Sabat
- Boys 150 Freestyle Relay (1:16.54): Max Urlock, Ben Schmidt, Brenden Mahoney, and Owen Mahoney

#### **New League Record**

- Brenden Mahoney in the Boys 13-14, 50 free (23.76)

#### **Masters' Swim**

The much loved Masters' Swimming Program returned for an initial 4 week session and was open to all members, 18 and over. A Monday/Wednesday group and a Tuesday/Thursday group met twice a week from 6:30 to 7:30 a.m. and both were full at 12 participants each. In response to member participation and demand, the session was extended by a week and a half.

The Masters' Program serves a wide range of swimmers, from occasional to advanced. Training plans are tailored to provide different workouts to help participants meet their personal goals. At the same time, participants build a supportive camaraderie based on a shared love of swimming.

Jack Harada led the Masters' Program this year. He is a former Cape Dolphin and 4 year swimmer for Broadneck HS. He swam for the Naval Academy Aquatics Club for 11 years and was part of their Junior National Team. He attends the University of MD where he swims for their club team. In addition to his new position as Assistant Coach, Jack was excited for the opportunity to lead the Masters' Program and share his knowledge and experience with adult swimmers who are looking to improve.

#### **Swim Lessons**

A 4 week session of Swim Lessons was open to members and non-members, and served 20 children across various age groups. Lessons were led by Coach Watson and Senior Coaches, with support from the Junior Interns. The Program continues to be successful for its convenience, low child/teacher ratios, and the consistent quality instruction it provides.

#### **Water Aerobics**

Water Aerobics continues to be a very popular program, open to members and non-members alike. This year, it met on Mondays and Wednesdays from 6 to 7 pm and served an average of 15 to 20 participants each class. Water Aerobics was led by Abby H. who has been a much loved and highly valued instructor at Cape for many years.

#### **Communications Report**

## **CSC Swim Club Annual Meeting**

### **August 18, 2024**

Following the establishment of our club's private Facebook page last year, we utilized it quite a bit more for communication with members this season, which I think went quite well. The group now has 225 members and allows not only for various members of the Board to post updates, but also for members of the club to post questions and concerns, as well. Additionally, we continued to utilize our email system to keep members and lessees informed on pool happenings.

### **Sponsorships**

This was the first year in quite some time that we actively solicited sponsorships for our club. We focused, and I believe will continue to focus, on locally owned and operated businesses to Cape. Our goal is to offer sponsorship opportunities to businesses located in Cape or whose owners are members of the community. To try and keep things simple, we approached businesses seeking for them to choose a "tier" of sponsorship. We offered four tiers that provided for various levels of exposure from company logos displayed at our entrance to shoutouts at home swim meets, to logos being presented on our swim team shirts. For our first year, I believe we saw extreme generosity from our sponsors, Bella's Liquor, who contributed \$500, and Blue Rooster Cafe, who contributed \$1,250!! Please show your support to these businesses who so clearly support us.

In 2025, should you or someone you know own or be involved with a business that would appreciate a high-level of exposure while supporting a Cape institution, please don't hesitate to contact us about participating in a sponsorship!

### **Social Report**

We had a very robust year this year. We increased the number of member parties from eight parties to twelve.

The 2024 pool season was back to full swing for poolside fun! The season kicked off again with the traditional hosting of the Cape St. Claire Elementary 5th grade party.

**Friday Fun Nights**- Social hosted several Friday fun night events with 5 live music concerts during the season this year.

**Food Vendors**- We were visited by Chevy's Food Truck, Tasty Toucan, and Kona Ice. These were always generally well received by both vendors and club members.

**Movie by the Pool**- This year we were able to have a member provide an inflatable movie screen and projector to have a poolside viewing of "Kung-fu Panda 4". This was very well attended by both children and adults.

**Christmas in July**- On July 13th we celebrated Christmas a little early! This was a very enjoyable event, particularly to families with small children.

**Tie Dye Night**- Member Jill Sewell taught and guided members through the process of making tie-dye clothing, not once but twice! This is always a popular event.

**CSC Swim Club Annual Meeting**  
**August 18, 2024**

Hawaiian Luau- Member coordinated and led, this fun Hawaiian themed party had everyone dancing and playing games. \$200 worth of prizes were given out to the lucky winners of such games as "limbo" and "flip-flop toss".

**Motion for the meeting to adjourn. Motion seconded. The meeting was adjourned at 11:55 a.m.**

**Board of Governors Meeting-**

In attendance: Jeff Haines, Fran Bray, Leslie Dougherty, Sara Corcoran, Lori Graf, Lindsey Hammond, Keri Morris, Eric Kempton, Adam Harris, Adam Canevazzi

President- Adam Harris. Motion for Adam to be President, Motion seconded. Motion approved unanimously.

Vice President- Sara Corcoran. Motion for Sara to be President. Motion seconded. Motion approved unanimously.

Treasurer- Lori Graf

Secretary- Lindsey Hammond

Buildings and Grounds- Eric Kempton and Fran Bray

Communications- Adam Canevazzi

Aquatics- Leslie Dougherty and Lucy Keatts

Membership- Jeff Haines

Social- Keri Morris (will also help with volunteers)

We should schedule an end of season and beginning of season clean up.

Motion to adjourn. Motion seconded. Motion passed.

Next meeting is September 12, 2024 at 7pm.