

**Cape St. Claire Swim Club Monthly Meeting Minutes
September 12, 2024**

Present:

Jeff Haines Leslie Dougherty Sara Corcoran Fran Bray Adam Harris
Lori Graf Lindsey Hammond Eric Kempton

The meeting was called to order at 7:05 p.m.

Motion: To approve the minutes from the August meeting. The motion was seconded. Result: The motion passed unanimously.

Treasurer:

1. Operating account-\$ 53,000
2. Aquatics- trying to close this account at first national bank- moving to PNC-
3. Money market account- bank recommended keeping- \$11,000
4. CD- \$41,000 - reserve account
5. New aquatics account- \$11,000
6. Owe Ace about \$4,000-5,000.
7. Insurance- about \$9,500.
8. Estimate about 28,000 to spend this year on this operating budget, not including the fence. About \$20,000 leeway.
9. Will spend about \$26-28,000 still with Verizon, BGE, etc.
10. Put \$5,000 in Aquatics every year and will ask Aquatics what they need
11. Lori would like to simplify our financials some. We need a line item for Masters Swim and some other things so Lori will work on this some and have it ready to approve by our meeting in December.
12. Quick Books- meeting with them on Tuesday to go over all of our financials for the year
13. We can add our budget to the website but not the balance sheet because we've had issues with fraud in the past. PNL sheet is fine to share. Financials were sent out with all of the other documents to all members in our annual meeting. PNL will be shared with minutes on website.
14. Motion to approve financials. Motion seconded. Motion approved unanimously.

President:

1. Nothing to report

Vice President:

1. Ace has started to winterize the pool. We need to make sure the chlorine pucks have been put in the pool before they put on the cover.
2. Bathrooms also need to be winterized- November.
3. Caroline and Logan were overly communicative at the end of the year. We as Board members need to hold members accountable and Ace needs to hold the guard accountable.
4. When there is an issue at the pool, the President can reach out to the member to resolve the situation.

5. Anchor cover proposals- \$754 from Ace to secure the safety cover. 29 anchors need to be replaced? Need to ask for more information about why 29 of them need to be replaced and make sure that the one that they broke is not one of the 29 included in their price. At the beginning of the season none of them seemed to need to be replaced.
6. Lori will make the final payment to Ace once Sara lets her know that everything has been done.

Membership:

1. Membership Marketplace for leases has been renewed starting in September.
2. Need to make sure the Martin family pays their transfer fee
3. Will review the bylaws at the start of next season to see if any families that leased the pool-owned leases have first dibs on leasing next season

Building and Grounds:

1. Eric will take down the speakers and possibly the receiver home for the winter. The replacements seemed to make it through the end of the season.
2. Diving board- planning to take off the rails and wire brush them with Rustoleum, then store them for the winter. We'll look at replacing the whole thing in the future.
3. Ace destroyed the grommet for the pool cover and were supposed to fix it.
4. Peddicords is coming to do a fall clean up with the leaves. We can ask them to weed around the pump house and the back corner behind the swings. Our contract expires after the fall clean up.
5. Fran will do a supply inventory. We did not have to replace supplies once this entire summer!
6. 2 more cameras will be added to the property and 4 security signs. Fran will also order more no trespassing signs to put on the fence.
7. New chairs will be here any day.
8. Fence company will be here October 9th- \$2,000. They will replace the large gap by the side gate that goes to the parking lot. They will also repair the barbed wire.
9. Need to pause the dumpster for the off season so we aren't paying while no one is here. Can pause starting the end of October.

Social:

1. Give guards a heads up when we are having an event
2. Try not to use helium balloons because they float away and some of the confetti might now be permanently stuck to the concrete
3. Remember that any time there is an event where there might be added people we need to make sure there is an extra guard- can start with 5 and send one home if needed. Need to make the request at least 3 weeks ahead of time but can check with the management company. Any party over 20 people might require an extra guard.
4. Keri can look at the verbiage of scheduling parties and we can look at how we want to revamp

Volunteers/Communications:

1. Nothing to report

Aquatics:

1. Nothing new to report
2. Looking for ideas for something to spend the \$5,000 - possibly a shed because we are out of storage space? Another speaker would be \$350 and could be twinned with the other one to help with swim meets. This way someone can announce events instead of asking starters to do it.

New Business:

1. Cape St. Claire Conservation Corp is working on funding to revamp the walking path. They are looking at grants and options to fund it. Possibility of the pool contributing money towards it? Won't happen until 2026.
2. Events in the fall-
 - a. There's nothing blocking anyone from walking over to the pool without having the bathrooms open. Eric has looked at a retractable fence to block it off- \$200-\$300. Motion to approve the purchase of a retractable fence. Motion seconded. Motion approved unanimously.
 - b. Fire pit, karaoke, movie night, Halloween trail? Keri can email ideas to the Board.
3. Need a new volleyball net- check with Keri to see how many she has purchased
4. Tether ball- a guard said that a kid ran off with it. Eric can get a new one.
5. Landscaping-
 - a. Fall is the best time to do landscaping and it is usually cheaper than in the spring
 - b. Quote for \$7000 was for replanting by the little library, the back corner, the whole front, and by the deep end outside of the fence. Can get a quote from Countryside and Richards.
6. Furniture-
 - a. Ordered 10 more umbrellas and 3 more chairs this year. White chairs are close to the end of their life. Fran can do an inventory of furniture to see exactly what we have and what we might need.
 - b. 2 seasons ago the guards reset the deck every night, which helped with keeping everything spread out evenly.
7. Guard shack- along the ceiling there is netting that was taped on and has been ripped down. That has allowed for bugs and critters to get in. Suggestion to have a general contractor come in to discuss solutions for updating it and making it more usable. We will lose our grandfather status if we add in any new structures.
8. Baby changing table in both bathrooms
9. AED needs to be taken home for the winter. Need to maintain paperwork for the AED.
10. Swim records board that can be displayed for everyone to see- on the radar and aquatics will look into this moving forward
11. Management company-
 - a. Ace- \$88,740 in 2025. \$94,000 in 2026.
 - b. Splash- \$85,000. Most of the guards would be international.
 - c. AquaSafe- \$84,980. Contract looked similar to Ace.
 - d. American- Sara's favorite so far. \$87,290. Neighborhood kids can apply as lifeguards. They do random safety checks throughout the season and seem to have real accountability.
 - e. Will make a decision by next month.

12. Motion to let Cara Malfi redesign our logo. Motion seconded. Motion approved unanimously.
13. We are paying \$750 a year for security patrol. Asking us to pay \$900 yearly for security patrol. Motion to approve paying the extra \$150. Motion seconded. Motion approved with one abstain. Motion passes.
14. Resident agent issue- they don't receive information until there is an issue. Currently listed as someone who is no longer on the Board. If there is a legal issue with the state, the state will contact you as an associate of the organization. Motion for Lori to be our resident agent. Motion seconded. Motion approved unanimously.

Motion to adjourn. Motion seconded. Motion approved.

Upcoming Meetings:

1. October 10, 2024 at 7pm