

**Cape St. Claire Swim Club Monthly Meeting Minutes
December 12, 2024**

Present:

Fran Bray	Adam Harris	Keri Morris	Sara Corcoran
Lindsey Hammond	Eric Kempton	Leslie Dougherty	Jeff Haines

The meeting was called to order at 7:10 p.m.

Motion by Leslie to approve the minutes from the November meeting. The motion was seconded by Sara. Result: The motion passed unanimously.

Treasurer:

1. Lori recommends transferring \$15,000 to the CD. That would leave about \$57,267 in the CD. This would leave approximately \$16,368.12 in Aquatics and \$9,461.59 in Operating.
 - a. Motion to approve \$15,000 to the CD by Adam H. Motion seconded by Keri. Motion approved unanimously.
2. Misc. income- \$1750 in sponsorship and \$4999 carryover from Venmo in 2023
3. New payroll expense to include a Swim Team Assistant Coach (not originally in the budget). Our budget was \$16,000 and we paid \$20,000 for payroll. We can discuss in the future not giving Aquatics an extra \$5000 next year to cover the loss.
4. Bills paid in 2024:
 - a. Peddicord- \$3956
 - b. Waste Management- \$1634
 - c. BGE- \$4239
 - d. Verizon- \$2243.31
5. 2025 Draft Budget:
 - a. Revenue (projected)
 - i. Membership- \$148,485
 - ii. Aquatics- \$37,500
 - iii. Other income- \$5625
 - b. Expenses (projected)
 - i. Pool Management Company- \$88,000
 - ii. Pool repair/maintenance/supplies- \$800
 - iii. Aquatics Payroll- \$23,250
 - iv. Aquatics (other)- \$24,350
 - v. Other expenses (taxes/insurance/utilities/etc.)- \$30,825
 - vi. Depreciation- \$7106
6. Need to be sure to separate the Masters Swim Class in the budget from other items in Aquatics.
7. A member asked if we can set up auto pay for people to pay their annual dues. For now, we will not have this option.
8. If we don't change or dues or do anything differently, we will have about an extra \$15,000 to spend if we need to do any improvements or anything else.
9. Discussions to increase revenue:
 - a. Increasing yearly dues
 - b. Renting out our space for construction equipment in the off-season

President:

1. Lucy is stepping down from the Board. Leslie would like to have a second person for Aquatics. Sara will step into that role but still be the VP until the contract is signed. We will think about who will step into which roles at the next meeting.
2. Lawyers are looking at the documentation back in 1967 to see what exactly is our land. We don't have any answers yet.
3. Motion by Adam H. for a \$75 due increase for 2025 and a family due increase, which will give us a \$15,000 increase in revenue to pay the extra \$10,000 for the new pool management company and to pay for the reserve study. Motion seconded by Jeff. Motion approved based off of voting. We will increase dues by \$75 and will have a family dues increase yet to be determined as we deliberate at another meeting. 4 people voted yes (Fran, Jeff, Sara by proxy, and Lindsey), 4 people voted no (Keri, Leslie, Eric, and Lori). Per the bylaws, the President gets the deciding vote and voted yes so the motion passes.
 - a. We will have a discussion about the family dues raise at the next meeting.

Vice President:

1. Sara is working with Danny from American Pools on the contract to make sure that everything is exactly as we want it.
 - a. First payment is April 1st.

Membership:

1. Is it possible to run a report to see how many guest passes on accounts have gone unused?
 - a. Keri suggested guests wearing a paper band when at the pool. We also have to streamline the process for checking in to make sure guest passes are being bought.

Building and Grounds:

1. Peddicord's contract is up with us. We can look into Wade Landscaping but also Countryside because they did work for us previously and did an excellent job. Fran and Eric will get 3 bids for a new landscaping company.

Social:

1. Nothing to report.

Volunteers/Communications:

1. Nothing to report.

Aquatics:

1. In the process of picking a leaderboard by the end of this year.

New Business:

1. Nothing to report.

Motion to adjourn by Jeff at 9:29 pm. Motion seconded by Fran. Motion approved unanimously.

Upcoming Meetings:

1. January 9, 2024 at 7pm