

**Cape St. Claire Swim Club Monthly Meeting Minutes**  
**March 13, 2025**

**Board Members Present:**

Adam Harris	Keri Morris	Lori Graf	Jeff Haines	Leslie Dougherty
Eric Kempton	Adam Canevazzi	Lindsey Hammond	Sara Corcoran	Sharon Sandoval

**The meeting was called to order at 7:05 p.m.**

Motion to approve the minutes from the February meeting by Lindsey. The motion was seconded by Adam. Result: The motion passed unanimously.

**President:**

- Capital Reserve Study:
  - a. \$4500 expense
  - b. Done to try to solve a lot of problems before they start because our pool and grounds are aging. We want to better understand the lifespan that we currently have and then to see how much money we would need to set aside for future expenditures
- BLOA has had concerns about the pathway next to the fence, as well as the Pool Board due to erosion that has caused problems with our fence. There have been ongoing conversations with the Cape Conservation Corp to obtain a grant to improve the path. Concerns: who is responsible for maintaining the path? If the grant doesn't cover the cost, who will pay the rest? Insurance issues- if something happens, who is responsible? We are working towards a shared cost because it is not just pool members using it, but also people going to the shopping center.
  - a. Brian Corcoran shared that it is absolutely critical to determine who owns or leases that land because if it is solely our responsibility then that path should be closed immediately. He offered his assistance with this if we want to look into the lease, liability, etc.
    - i. We do not currently have copies of the original leases from CSCIA.
  - b. The path used to be locked from Labor Day to Memorial Day. We might want to consider this again due to safety concerns.

**Vice President:**

- American Pools:
  - a. Our contract with Ace came to an end at the end of last summer. We researched several different pool companies and compared them scrupulously to ensure that we were going with the best fit for our pool. Splash, Ace, and American were the final 3- all of them had similar costs but we went with American due to their timeliness and their willingness to work with us on some of our demands.
  - b. If you know anyone who wants to be a lifeguard, please let us know so that we can let American know that kids from the community will be applying. 2 of the lifeguards from last year are coming back for this pool season.
  - c. One year contract- we will review again next year to determine if we want to continue to work with them or look into other options for the next pool season.

**Treasurer:**

- 2025 Budget Review:
  - \$75 increase due to inflation, new pool management company, and the capital reserve study
  - CD- \$56,000 in the reserve account
  - P&L- not a lot to report in February. 99% of our money comes in during the February and March months before the April 1 due date. P&L is posted on [www.capeswim.org](http://www.capeswim.org).
  - 1st payment made to American Pool in February. Next payment will go out in March.
  - Motion to approve the budget as presented by Jeff. Motion seconded by Keri. Motion approved unanimously.
- Please pay your dues by April 1st! 46 members have paid through February, which is normal for this time of year.

**Membership:**

- Reminder of April 1st deadline!
- Thank you to Lori for offering the ACH option- very convenient for members
- Demand is extremely high for memberships and leases. They are selling well above where we price them.
- We look at all new memberships and leases and approve one by one.
- Club leases have gone up from 10 to 15 for this season. We are able to offer up to 25 club leases but do not want to offer that many due to overcrowding at the pool. Leases are offered based on the wait list on our website.
- Brian Corcoran suggested thinking about August only memberships for people because historically the pool isn't as busy during this month.
- Recommendation from Jeff- we should do more orientations for new families to acclimate them.
  - Collaboration with Sharon from Social- putting together some bullet points of things that new families need to know and a refresher for returning families.
  - Meet and greet where new families can get their pictures taken and we can go over all of this, plus meet members of the Board and to build a sense of community
- Memberships to vote on:
  - Membership transfers:
    - 008 Clark to Holt
    - 048 Shold to Testani/Case
    - 049 Fernon to McNeill
    - 107 Mendenhall to Latta
    - 155 Smith to Dean
      - Motion to approve these 5 membership transfers by Leslie. Motion seconded by Sara. Motion approved unanimously.
  - Private leases:
    - 055 Noon to Wallin
    - 131 Bunn to Dick
    - 135 Runk to Stulz
      - Motion to approve these leases by Lori. Motion seconded by Keri. Motion approved unanimously.
  - Club Leases:
    - cl01 to Strotman
    - cl02 to Werner

- cl03 to Johnson
- cl04 to Sanford
- cl05 to Colborn
- cl06 to Tangpricha
- cl07 to Adamic
- cl08 to Marino
- cl09 to Balthrop
- cl10 to Cunningham/Mowatt-Larsen
- cl11 to Cornell
- cl12 to King/Priddy
- cl13 to Russell
- cl14 to Garvey
- cl15 to White/Hueber
  - Motion to approve these 15 pool leases by Keri. Motion seconded by Lori. Motion approved unanimously.
- Annual meeting is a great place to redefine Board terms and codify them in the Bylaws so that all members are aware, such as what “member in good standing” means. Bylaws can only be edited at the annual meeting with a quorum of 25 members.
- Babysitter Pass- in the past it has been a card with a name on it. Some members have written “Babysitter Babysitter” on the pass so that it can be used for multiple people. The Babysitter Pass must be used for someone who is supervising children.

### **Building and Grounds:**

- Facility Upgrades:
  - Retaining wall painted last summer
  - Installing changing tables in the bathrooms for this year
  - Looking at a new landscaping company to keep up with the grounds maintenance
- Question from a member- who is responsible for the pathway outside of the fence?
  - We lease the grounds from CSCIA and that pathway is on our land. We are working with CSCIA and other entities to improve it.
- Plumbing- concern about the pipes not being winterized properly
  - Typically if there is an issue the pool company that winterized takes care of it. We’ll wait and see once they come to open the pool what needs to be addressed with Ace.
- Recommendation from American to replace the sand in the filters- you can replace the sand or the whole filter. We replaced the sand last year so this doesn’t need to be done for this season.
- Landscaping:
  - Motion by Eric for Countryside to do all of our landscaping for next year. Motion seconded by Lori. All members in favor. Motion approved unanimously.

### **Social:**

- Social Chair Election Results:
  - Sharon Sandoval was voted in this week as our social chair due to the resignation of Lucy Keatts and the shifting of Board members.
    - Sharon is open to any ideas and suggestions!
    - Any members can run an event. We can have a sub-committee for an event if anyone is interested.

- 5th grade pool party:
  - Motion by Eric to close the pool for the party to be on Thursday June 12th- 1:00-1:30= swim tests. 1:30-3:30= 5th grade party. Motion seconded by Sharon. All in favor. Motion passed unanimously. 4:00 will be the swim team practice.
  - Must secure volunteers for clean-up
  - Need to figure out how much the guards will cost- they need an additional guard for this event.
  - 93 fifth graders. No siblings. Parents cannot go in the pool.
  - Everybody that is part of the party must leave and the pool needs to be emptied when the party is over so that it can be cleaned.

### **Communications:**

- All emails are also posted on the closed Facebook group for members- currently 213 people on the closed group page.
- Many people have not been getting our emails- Adam will remind people to update their email addresses and to check their Spam folder.
- An email will go out within the next few days reminding everyone of the April 1 deadline.
- Sponsorships:
  - Adam only solicits sponsorships in Cape or owned by Cape residents.
  - Adam provided members with the sponsorship tiers for anyone that is interested or to pass along.
  - Blue Rooster was our platinum sponsor last year!
  - For restaurant specific sponsors, we will keep to go menus at the pool to promote them.

### **Aquatics:**

- 2025 Swim Season:
  - Registration opens on March 16th. All returning swimmers from the 2024 season can register first, then it opens for new members on March 23rd. We had a few graduate out last year but Aquatics does not anticipate many new openings.
    - Membership does not guarantee anyone a spot on the team.
    - Coach Watson is returning, as well as Coach Jack. There will be 5 paid coaches, as well as 6-8 junior coaches. By their 3rd year they can become a paid coach.
    - Evening practices will start on May 27th. Morning practices will begin on June 16th.
    - We are hosting 3 home meets this year, which is good from a financial standpoint. There is a great group of parent volunteers that assist with the meets. There is a bye week on July 4th weekend.
      - June 21st, July 12th, and July 19th are the home meets. Leslie will let the business owners know due to parking concerns.
    - Swim Team is self funded.
  - Swim Lessons
    - Lessons will occur before the pool opens
  - Masters Adult Swim
    - Sara is working with Jack to secure this. He is thinking about offering a M, W, F and a T, Th session. Information to come soon!

- New Leaderboard- permanent display to showcase our swimmers! It will hang where the outside shower is and taken down in the offseason.
- Water aerobics on Tuesdays and Thursdays
- Brian Corcoran is proposing a relay meet that is all relays for fun and camaraderie. It can be limited to 1 hour on a Sunday morning. We can discuss this to make sure it would work logistically, especially the limiting of the pool to general members. Having 3 home meets might also make this tougher to find volunteers. If we wanted to do this on a Sunday morning, we need to check the schedule for when they will shock the pool because it has generally been on Saturday night.

**Old Business:**

- None

**New Business:**

- None

**Comments From the Floor:**

- A member thanked all of us for our work on the Board.

**Motion to Move to Closed Session:** Motion provided by Leslie at 8:32 pm. Motion seconded by Lori. Motion approved unanimously.

**Motion to Adjourn:** Motion provided by Keri at 10:35 pm. Motion seconded by Sharon. Motion approved unanimously.

**Upcoming Meetings:**

- April 10, 2025 at 7pm