

## **Cape St. Claire Swim Club Monthly Meeting Minutes July 10, 2025**

### **Board Members Present:**

Keri Morris    Jeff Haines    Adam Harris    Adam Canevazzi    Leslie Dougherty  
Fran Bray

**The meeting was called to order at 7:02 p.m. Motion to approve June's minutes by Keri. Motion seconded by Fran. All in favor. Motion passes.**

### **President:**

- Fence installation to block off the informal walking path was completed. President Harris installed two locks on the south gates.
- Additional cameras were installed to monitor the facility.
- Cape BLOA and CSCIA have been consulted and informed about the path closure and ongoing efforts. General feedback has been positive. Law enforcement has not reported any issues. Thanks to the AA county police, BLOA, and CSCIA.
- Rectified facility maintenance issues addressed at the last meeting

### **Vice President:**

- Continues to collaborate on a daily basis with the management company.
- Lost and found items will be donated after a reasonable amount of time.

### **Treasurer:**

- Motion to approve financials as present to the Board by Leslie. Motion seconded by Keri. All in favor. Motion passes unanimously.

### **Membership:**

- Lease 080 Watson to Lyons: Jeff made a motion to allow for the fee to be reduced from \$300 to \$200 due to the timing of the transfer. Leslie seconds the motion. All in favor. Motion passes unanimously and the lease transfer is complete.

### **Building and Grounds:**

- Have purchased a new tetherball to be hung.
- Adam H. will attempt to fix one expensive umbrella.
- Furniture is aging out and we should consider replacements.

### **Social:**

- Nothing to report

### **Communications:**

- Reviewed sponsorship proposals from Cape St. Claire Shopping Center businesses.
- Naval Bagels has donated a large amount of food for our swim meets.
- Adam C. has done a great job with securing sponsorships for the 2025 season.
- Jeff will get the banner printed to recognize sponsoring vendors.

**Aquatics:**

- Purchased a new nylon lane rope based on a Member request.
- Two more home meets remain.
- Revenues may be on trend to be lower than previous years.

**Old Business:**

- None

**New Business:**

- Glass continues to be revealed on the hillside that was deposited during the construction of the pool. Harris will post some signage recommending shoes on the hillside.
- Swim Team volunteers will make concerted efforts to address parking concerns during their two remaining swim meets.
- Concerns about individuals using the closed path and some minor vandalism by member children are being addressed.
- Issues with ball throwing and horseplay in the swimming pool are being addressed. Vice President Morris will coordinate with the pool management company.
- The Board will review the Bylaws in preparation for the Annual Meeting.
- VP Morris made a motion to amend the rules to allow adults 21 and over to consume attended closed-container beverages while sitting on the pool coping. Seconded by Dougherty. All in favor. Motion passes.
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**Motion to Adjourn:** Meeting adjourned at 9:23 pm.

**Upcoming Meetings:**

- August 14, 2025 at 7pm
- Annual Meeting: Saturday, August 23, 2025 at 10am

# Cape St. Claire Swim Club, Inc.

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - July, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4000 Earned revenues		0.00	0.00	
4025 Membership		0.00	0.00	
4026 Membership annual dues-Members	145,000.00	145,000.00	0.00	100.00 %
4027 Annual Dues - Leases	20,145.00	13,940.00	6,205.00	144.51 %
4028 Guest Cards	3,500.00	3,556.00	-56.00	98.43 %
4029 Sitter Pass	900.00	600.00	300.00	150.00 %
4030 Late Charges	2,500.00	0.00	2,500.00	
4031 Membership Sales	100.00		100.00	
<b>Total 4025 Membership</b>	<b>172,145.00</b>	<b>163,096.00</b>	<b>9,049.00</b>	<b>105.55 %</b>
4050 Aquatics		0.00	0.00	
Swim Lesson Income	482.70	581.00	-98.30	83.08 %
Swim Team Income	34,168.85	32,755.77	1,413.08	104.31 %
Dolphin Cafe	4,623.71	3,155.00	1,468.71	146.55 %
<b>Total Swim Team Income</b>	<b>38,792.56</b>	<b>35,910.77</b>	<b>2,881.79</b>	<b>108.02 %</b>
<b>Total 4050 Aquatics</b>	<b>39,275.26</b>	<b>36,491.77</b>	<b>2,783.49</b>	<b>107.63 %</b>
4090 Social Income		0.00	0.00	
Private Party - Guests	1,130.00	980.00	150.00	115.31 %
<b>Total 4090 Social Income</b>	<b>1,130.00</b>	<b>980.00</b>	<b>150.00</b>	<b>115.31 %</b>
4095 Misc Revenue	2,384.00	3,000.00	-616.00	79.47 %
5310 Interest-savings/short-term inv	390.73	1,108.53	-717.80	35.25 %
<b>Total 4000 Earned revenues</b>	<b>215,324.99</b>	<b>204,676.30</b>	<b>10,648.69</b>	<b>105.20 %</b>
<b>Total Income</b>	<b>\$215,324.99</b>	<b>\$204,676.30</b>	<b>\$10,648.69</b>	<b>105.20 %</b>
<b>GROSS PROFIT</b>	<b>\$215,324.99</b>	<b>\$204,676.30</b>	<b>\$10,648.69</b>	<b>105.20 %</b>
<b>Expenses</b>				
6560 Payroll Expenses	3,494.84	3,664.56	-169.72	95.37 %
Taxes	906.62	657.71	248.91	137.84 %
Wages	12,044.00	8,701.89	3,342.11	138.41 %
<b>Total 6560 Payroll Expenses</b>	<b>16,445.46</b>	<b>13,024.16</b>	<b>3,421.30</b>	<b>126.27 %</b>
66910 Bank Service Charges	423.50	92.34	331.16	458.63 %
7500 Other personnel expenses		0.00	0.00	
7540 Pool Management	61,805.00	60,971.00	834.00	101.37 %
<b>Total 7500 Other personnel expenses</b>	<b>61,805.00</b>	<b>60,971.00</b>	<b>834.00</b>	<b>101.37 %</b>
8100 Non-personnel expenses		0.00	0.00	
8110 Supplies	87.76	798.72	-710.96	10.99 %
First Aid		35.44	-35.44	
Swim Test Bands	423.35		423.35	
<b>Total 8110 Supplies</b>	<b>511.11</b>	<b>834.16</b>	<b>-323.05</b>	<b>61.27 %</b>
8130 Telephone & telecommunications	1,466.93	1,308.21	158.72	112.13 %
8135 Utilities	2,435.43	2,159.55	275.88	112.77 %
8160 Equip rental & maintenance		36.01	-36.01	

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January - July, 2025

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	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 8100 Non-personnel expenses</b>	<b>4,413.47</b>	<b>4,337.93</b>	<b>75.54</b>	<b>101.74 %</b>
8200 Occupancy expenses		0.00	0.00	
8210 Rent, parking, other occupancy	750.00	1,500.00	-750.00	50.00 %
8212 Permits		350.00	-350.00	
8215 Off Duty Police Coverage	500.00	1,000.00	-500.00	50.00 %
<b>Total 8200 Occupancy expenses</b>	<b>1,250.00</b>	<b>2,850.00</b>	<b>-1,600.00</b>	<b>43.86 %</b>
8500 Misc expenses	256.31	31.80	224.51	806.01 %
8501 Social	1,246.65	859.59	387.06	145.03 %
8502 Software/MemberSplash	2,000.00	2,100.00	-100.00	95.24 %
8560 Outside computer services		0.00	0.00	
8561 Cape Pool Website	637.87	486.50	151.37	131.11 %
<b>Total 8560 Outside computer services</b>	<b>637.87</b>	<b>486.50</b>	<b>151.37</b>	<b>131.11 %</b>
Online Processing Fees	-1,891.49	-1,552.48	-339.01	121.84 %
<b>Total 8500 Misc expenses</b>	<b>2,249.34</b>	<b>1,925.41</b>	<b>323.93</b>	<b>116.82 %</b>
8550 Aquatics		0.00	0.00	
8554 Aerobics	400.00	400.00	0.00	100.00 %
8558 Swim Team	2,993.22	0.00	2,993.22	
Banquet	109.02	323.66	-214.64	33.68 %
Coach Supplies	297.02	289.76	7.26	102.51 %
Concessions	227.90	1,990.00	-1,762.10	11.45 %
French Toast Fridays		634.75	-634.75	
Insurance		0.00	0.00	
Athletes	2,547.24	3,209.63	-662.39	79.36 %
<b>Total Insurance</b>	<b>2,547.24</b>	<b>3,209.63</b>	<b>-662.39</b>	<b>79.36 %</b>
League Dues	250.00	250.00	0.00	100.00 %
Other	80.00	42.17	37.83	189.71 %
Ribbons, Awards, Team Gifts	2,704.45	859.04	1,845.41	314.82 %
Suits, Googles, Caps, T-Shirts	8,753.57	8,668.19	85.38	100.98 %
<b>Total 8558 Swim Team</b>	<b>17,962.42</b>	<b>16,267.20</b>	<b>1,695.22</b>	<b>110.42 %</b>
<b>Total 8550 Aquatics</b>	<b>18,362.42</b>	<b>16,667.20</b>	<b>1,695.22</b>	<b>110.17 %</b>
8571 Maintenance	10.60	0.00	10.60	
8572 Grounds	1,385.79	0.00	1,385.79	
Landscape / Trees / Mulch / Gravel	335.70	5,114.66	-4,778.96	6.56 %
Lawn Service mowing & leaf removal	7,083.00	3,275.00	3,808.00	216.27 %
Pool Deck, Walls, Pavilion, Cabanas, Umbrellas	3,537.43	2,248.93	1,288.50	157.29 %
<b>Total 8572 Grounds</b>	<b>12,341.92</b>	<b>10,638.59</b>	<b>1,703.33</b>	<b>116.01 %</b>
8573 Repairs		0.00	0.00	
Electrical including pool lighting	700.00		700.00	
Pool Repairs, Parts, incl. plaster	2,623.82	5,417.28	-2,793.46	48.43 %
<b>Total 8573 Repairs</b>	<b>3,323.82</b>	<b>5,417.28</b>	<b>-2,093.46</b>	<b>61.36 %</b>
Cleaning Supplies	766.90	327.01	439.89	234.52 %
Tools & Supplies, Locks & Keys		10.60	-10.60	

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January - July, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 8571 Maintenance</b>	<b>16,443.24</b>	<b>16,393.48</b>	<b>49.76</b>	<b>100.30 %</b>
8600 Business expenses	4,450.00	5,000.00	-550.00	89.00 %
8602 Bank Charges	141.77	188.22	-46.45	75.32 %
<b>Total 8600 Business expenses</b>	<b>4,591.77</b>	<b>5,188.22</b>	<b>-596.45</b>	<b>88.50 %</b>
<b>Total Expenses</b>	<b>\$125,984.20</b>	<b>\$121,449.74</b>	<b>\$4,534.46</b>	<b>103.73 %</b>
NET OPERATING INCOME	<b>\$89,340.79</b>	<b>\$83,226.56</b>	<b>\$6,114.23</b>	<b>107.35 %</b>
Other Expenses				
9800 Fixed asset purchases				
9830 Capital purchases - equipment	879.50		879.50	
<b>Total 9800 Fixed asset purchases</b>	<b>879.50</b>		<b>879.50</b>	
<b>Total Other Expenses</b>	<b>\$879.50</b>	<b>\$0.00</b>	<b>\$879.50</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$ -879.50</b>	<b>\$0.00</b>	<b>\$ -879.50</b>	<b>0.00%</b>
NET INCOME	<b>\$88,461.29</b>	<b>\$83,226.56</b>	<b>\$5,234.73</b>	<b>106.29 %</b>