

## **Cape St. Claire Swim Club Monthly Meeting Minutes August 14, 2025**

### **Board Members Present:**

Jeff Haines   Adam Harris   Adam Canevazzi   Leslie Dougherty   Eric Kempton  
Fran Bray   Lindsey Hammond   Lori Graf   Sharon Sandoval

**7:01 p.m. Motion to approve July's minutes by Lindsey. Motion seconded by Fran. All in favor. Motion passes.**

### **President:**

- Adam opened the meeting by thanking the Board for their tireless work over the summer as a full team of volunteers. This season has seen a great deal of improvements around the facility, all of which were made possible by the dedication and effort of each Board member.
- The Board's swift action following the recent lightning strike to the grounds was commended, particularly in coordinating the safe removal of the dangerous tree from the property. Appreciation was also expressed for the success of the 80s Party, recognizing all those involved in the planning, execution, and preparation that made the event a highlight of the summer.
- Adam noted that this is the last regular Board meeting of the summer season, notwithstanding the upcoming Annual Board Meeting scheduled for August 23. Each Board member was asked to come prepared to speak to the successes of their position and share any behind-the-scenes work they wish to highlight from the season.
- Finally, Adam stated that discussion of the Annual Meeting would be on tonight's agenda, including the capital reserve study, proposed bylaw changes, and Board vacancy/nominations, in addition to old and new business and committee reports.
- Capital Reserve Study:
  - a. Has been finalized. Nothing significant to highlight.
  - b. All in favor to approve the Capital Reserve Study by Miller Dodson. Motion passes unanimously.
  - c. As we discuss raising dues we need to remember to also significantly discuss fundraising so that raising dues is not our only way to fund any improvements. Fran also stated that we can further discuss the Swim Team paying a rental fee for using our grounds. The incoming Board will further discuss this.

### **Vice President:**

- American questions-
  - Can we change the 1 lifeguard per 25 people rule for next year?
  - Can it be explicitly stated that the lifeguard on break is at the desk checking people in?
  - Cleanliness- hosing down the deck, using shock to get rid of stains, etc.

### **Treasurer:**

- Lori is going to check into our insurance policy to see if the pump timer that was ruined after the lightning strike can also be replaced through insurance.
- The tree cost \$1850 to be removed.

- We are on target with our funds currently. We are \$5000 better than budget right now. We received more money this year in leasing fees due to leasing out 5 additional memberships this year.
- There is \$5000 for aquatics and Leslie can let Lori know what is needed. A new lane line was purchased because ours had deteriorated.
- Motion to approve financials as presented by Eric. Motion seconded by Lindsey. All members in favor. Motion passes unanimously.

#### **Membership:**

- Jeff has been keeping an eye on who is being checked in and guest passes are not being used. Today only 20 people were checked in all day and there were many more people here.
- Bond #178 Fitzgerald to McMullen- motion to approve the membership bond transfer from Sharon. Seconded by Lindsey. All in favor. Motion passes unanimously.

#### **Building and Grounds:**

- The receiver was not working and was shipped back but there is a delay due to storms in shipping out the old receiver and the new one coming. It shorted out due to the lightning strike and was under warranty so we are being sent a new one.
- Eric is requesting that Countryside add in an extra layer of topsoil because of all of the runoff and the glass coming up.
- For the offseason, we can charge people to store boats in our gravel lot. We can also offer a power cord if needed since our power stays on. We should write up something saying that it is at their own risk and it needs to stay insured while stored here. Fairwinds offers wrapping but we will not. Monthly storage rates range from \$200-\$500 a month. The board is in agreement that we can further discuss this over email in the essence of time and not wait until the next meeting so that we can try to do this during this upcoming winter season.
- We can also discuss letting members use the pool after the season ends as long as the pool is roped off.
- Lightning strike- the tree was removed right after it was struck by lightning.

#### **Social:**

- Made over \$2000 on private parties so far this year. There are 2 more scheduled for the summer.
- 80s Party- if we try it again next year maybe start later so that we can see the videos being projected?
- Sharon will create an event for the annual meeting
- Make your own bracelets event coming up
- Mu'mus and margaritas this Saturday August 16th
- Haines's puzzle swap is still going strong
- Sharon will touch base with Lori (treasurer) about the remaining funds for the end of the season party. There are bands scheduled for that weekend.

#### **Communications:**

- Nothing new to report

### Aquatics:

- We had a great end of the season banquet!
- Everything is covered and sealed and stored in the shed for next year.
- Masters Swim was also a success!

### New Business:

- Proposed by-law changes- we must give at least 5 days notice to members about any proposed by-law changes ahead of the annual meeting:
  - Article III - Government; Section 2 - Election of Governors:
    - **Existing-** At each Annual Meeting of the Club, the number of Governors required to fill vacant or retiring positions shall be elected from among the members of the Club to serve a term of two (2) years and until their successors have been elected. During years when more than 6 or less than 5 positions are vacant, the Board of Governors may designate up to 4 one- or three-year terms in order that 5 or 6 (half of the Board) positions turn over each year.
    - **Proposed-** At each Annual Meeting of the Club, the number of Governors required to fill vacant or retiring positions shall be elected from among the members of the Club to serve a term of two (2) operating years and until their successors have taken office. Each operating year shall begin upon the adjournment of the first monthly meeting of the Board following Labor Day, and run until the end of the first Board meeting after Labor Day the following calendar year. In order to transition Club operations, outgoing, newly-elected, and continuing Board members should all attend the first meeting of the Board following Labor Day, at which officer elections and committee assignments will occur among the members of the new operating year's Board. Following an Annual Meeting where more than 6 or less than 5 positions were vacant, the new operating year's Board of Governors may designate up to 4 one- or three-year terms in order that 5 or 6 (half of the Board) positions turn over each year.
  - Article IV – Board of Governors; Section 8 – Token Reimbursement:
    - **Existing-** Each Board of Governors Member, after completing a full term of duty, shall be reimbursed one-half of their Membership Fee, payable after the Annual Meeting. A full term is considered from Annual Meeting to Annual Meeting.
    - **Proposed-** Each Board of Governors Member, after completing each full operating year of duty, shall be reimbursed one-half of their Membership Fee.
  - Article V – Officers; Section 2 – Elections and Term of Office:
    - **Existing-** The officers of the Club shall be elected annually by the Board of Governors from among the members of the Board. Elections will be held at the first meeting of the Board following the Annual Meeting of the Club. Officers shall hold office until the end of the Board meeting at which their successors are elected.
    - **Proposed-** The officers of the Club shall be elected annually by the Board of Governors from among the members of the new operating year's Board. Elections will be held at the first monthly meeting of the Board

following Labor Day. Officers shall hold office until the end of the Board meeting at which their successors are elected.

- Article III – Government; Section 3 – Eligibility/Restrictions:
  - **Existing-** Any one member of a household may serve on the Board of Governors at any given time. All Governors must be Club members in good standing. Any Governor who ceases to be a member of the Club shall automatically cease to be a member of the Board.
  - **Proposed-** Any one member of a household may serve on the Board of Governors at any given time. All Governors must be Club members in good standing. Former Governors and all members of their household shall be ineligible for serving on the Board of Governors for a period of two (2) years from the scheduled end of their elected term after leaving the Board of Governors early for reasons of either: [1] resignation; or [2] removal. Any Governor who ceases to be a member of the Club shall automatically cease to be a member of the Board.
  - Motion by Eric to approve the verbiage of the by-law change and put it up to a vote for membership at the annual meeting. Seconded by Jeff. All in favor. Motion passes unanimously.
- Motion to approve all of the above by-law changes by Lindsey. Motion seconded by Leslie. All in favor. Motion approved unanimously.
- Annual Meeting:
  - Board nominations- all of the people who submitted are in good standing and are officially submitted as nominations to the Board for the meeting next week.
  - Lindsey made ballots, proxy forms, and a sign in sheet for the meeting.
  - Lori will get refreshments for the meeting.

**Motion to Adjourn:** Motion to adjourn by Adam. Motion seconded by Fran. Meeting adjourned at 9:09 pm.

#### **Upcoming Meetings:**

- Annual Meeting- August 23, 2025 at 10 am
- September 11, 2025 at 7pm
- Annual Meeting: Saturday, August 23, 2025 at 10am